

At a glance

# Community Grants Program



The Queensland Hydro Community Grants Program offers grants up to \$10,000 (ex GST) with the goal of delivering enduring legacies for the community.

The Community Grants Program is underpinned by our four strategic priorities:

## Tourism and economy

Tourism is an important driver and presents significant opportunities to grow and leverage enduring positive benefits for the local area and broader region surrounding our project locations.

We will support initiatives that help people and economies thrive. We will do this through local economic development activities that build capacity, capability and resilience to enable our communities and regions to grow and prosper.

## Health and wellbeing

Health and wellness is at the core of every individual and collectively contributes to the vibrancy at the heart of every community.

We will support initiatives that deliver optimum health and wellness benefits to the local community. This may include programs or activities targeting community participation, or infrastructure of recreational facilities to enable them.

## Environment and sustainability

We understand and value the importance of respecting and nurturing the environment that surrounds us, in both its natural and developed forms.

We will support initiatives that enhance, protect and celebrate the local environment. Ensuring a sustainable future for the land, skies and water surrounding our communities will benefit us all.

## Community connection

Connection creates community. We will support initiatives that contribute to community connectedness.

This may include programs or activities that bring people together, connect cultures, backgrounds, ages and stages of life. It may include physical connections to enhance towns and local areas so there are pathways to connect or places to gather.

We will recognise and preserve the history and culture that underpins the area, celebrate creativity and the arts emerging from our communities, knowing that connection is at the essence.



## Key application dates

The Community Grants Program has two grant application intakes per year: one in March and one in August.

### Application dates for 2024

#### Round one

- 1 Applications open  
2 September 2024
- 2 Applications close  
11 October 2024
- 3 Evaluation period  
14 October – 2 December 2024
- 4 Notification of outcome  
Mid December 2024

### Proposed application dates for 2025

#### Round two

- 1 Applications open  
3 March 2025
- 2 Applications close  
13 April 2025
- 3 Evaluation period  
14 April - 16 May 2025
- 4 Notification of outcome  
9 June 2025

## Application process

Applicants will be able to submit their application through Queensland Hydro's website. Queensland Hydro will be using the Smarty Grants platform to manage the grant application process.

The applicant will need to provide the following information:

### Applicant details:

- Name of the applicant organisation (legal name and registered business name)
- Applicant legal entity type (i.e., registered not-for-profit, school, or Registered Aboriginal Corporation)
- Contact details of applicant organisation (including address, a nominated contact officer, email address, and phone number)
- ABN details
- GST details (if applicable)

### Funding request details:

- Name of the project, event, or activity for which funding is sought (maximum of 30 words)
- A short summary of the proposal purpose, users, timing (including start and end dates), scale, and any information the applicant considers relevant (maximum of 200 words)
- Whether funding is sought for a new project, or the continuation of an existing project
- The funding amount sought (up to the maximum grant amount of \$10,000 (ex GST))

These questions will not form part of the assessment.

All applications will be assessed against the eligibility requirements and assessment criteria.

Eligible applications will be reviewed by the Queensland Hydro Community Benefits Panel.

Successful and unsuccessful applicants will be notified via email in line with the timing outlined in the key application dates.



### Eligibility requirements

To be eligible for funding, applicants must meet the following criteria:

- Application must be applying for funds to be used in the grant location area
- Application must be an eligible organisation
- Applicant must be of sound financial standing
- Applicant must be of sound legal standing
- Applicant must be applying for funds to be used in a manner consistent with the Community Benefits Framework
- Applicant must align with the strategic priorities of the Community Benefits Framework
- Applicant must sign a declaration outlining the legal stipulations surrounding the grant funding.

## Assessment criteria

The criteria consists of three assessment themes as outlined below. Not every application that meets the assessment criteria will receive funding.

### Strategic fit

#### Alignment with objectives

- Does the initiative align with our values?
- Does it fit with at least one of the strategic priorities?

#### Local relevance

- Does the initiative meet specific needs in the community?

### Community value

#### Positive community outcomes

- Does the initiative have direct and meaningful benefit to the local community?
- Does it foster economic growth?
- Does it enhance community well-being or create opportunities for community connection?
- Does it enhance or celebrate the local environment?

#### Inclusivity

- What parts of the community will the initiative reach?

### Deliverability

#### Feasibility

- Does the initiative have an effective delivery approach (clear objectives, accountabilities, timelines and budget)?

#### Effective execution

- Does it have a practical execution plan - feasible time, budget, resources to implement?

## Governance and funding process

All applicants will be advised by email of the outcome of their application.

### Successful applicants will receive the following:

- A copy of the grant funding agreement, which outlines the terms, conditions, and performance indicators for each approved application to be signed
- An invitation to supply tax invoice and banking information to receive grant payments
- Information and a template for the required reporting arrangements, which is in the form of the Post-Implementation Report.

### Successful applicants:

- Must ensure their invoice is submitted before the end of the financial year when the funding was granted
- Will need to be added to Queensland Hydro's supplier list and information on your organisation will be required
- Will need to ensure the key contact person listed on the application form is contactable throughout the funding process, and that their contact details are correct and up to date.

## Post implementation report

The successful applicant will be required to submit a 'Post Implementation Report' within six months of the funds being allocated. This Post-Implementation Report will detail how the monies were spent, as well as how the project benefits were realised, in accordance with what was specified in the application.

## Get in touch

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