

## Borumba Pumped Hydro Project

# Community Grants Program

## Application Form User Guide

This User Guide provides an overview of the eligibility and assessment criteria to guide you through your community grants application. Applications can be submitted via the SmartyGrants platform on the Queensland Hydro website:

[qldhydro.com.au/community-grants-program](http://qldhydro.com.au/community-grants-program)

If you require support, please contact us.

\*Indicates a required field

### Organisation and grant request details

**Name of the applicant organisation.\***

Provide a brief overview of the applicant organisation and its purpose.\*

Approximately 100 words

**Organisation primary email.\***

Must be a valid email address.

**Organisation primary phone number.\***

Must be an Australian phone number.

**Name of the organisation's primary contact officer.\***

**Position of the organisation's primary contact officer.\***

**Organisation's primary address\***

Address Line 1

Suburb/Town

State, Postcode, and Country are required

**Organisation ABN.\***

### Grant funding request details

**Name of the initiative for which funding is sought.\***

**Summarise the initiative for which funding is sought.\***

Must be no more than 200 words. Provide a clear and concise summary of your initiative. Include any goals and objectives.

**Specify the funding amount sought, up to the maximum grant amount of \$10,000 (excluding GST).\***

Must be a whole dollar amount (no cents). What is the total financial support you are requesting in this application?

## Eligibility assessment

If your response to any of the following eligibility questions is “no”, then your organisation’s application will be considered ineligible for grant funding.

**The organisation confirms that they are applying for funds to be used in the grant location area (Gympie or Somerset LGA). If yes, please specify which LGA is most applicable to your initiative.\***

**The organisation confirms that they are not requesting more than \$10,000 (excluding GST) in this grant round.\***

Organisations may apply for a maximum of \$10,000 (ex GST) per community grant round. If an organisation wishes to submit multiple initiatives, each must be submitted via a separate application form. However, the total funding submitted by any single organisation across multiple applications cannot exceed \$10,000 (ex GST).

**The organisation confirms that they are an eligible applicant.\***

Organisation cannot be one the following: a private individual, a for-profit organisation or business, a federal, state, or local government entity (except for schools), a statutory authority, a political organisation, such as a registered political party, a labour or trade union organisation, an industry association, or an organisation or community group not aligned with Queensland Hydro’s values. Initiatives that are community or industry events should be submitted through the Queensland Hydro Sponsorship Program.

**The organisation confirms that they are of sound financial standing.\***

Organisation cannot be or have any of the following over the past five years: outstanding debt with any level of Government, be insolvent, have owners or directors that are declared to be bankrupt, have overdue tax liabilities, have contingent liabilities of a material amount, impacting the ability of the applicant to undertake the project that grant funding is being sought for, any other financial particulars which are likely to adversely affect the applicant’s capacity to undertake the project that grant funding is being sought for.

**The organisation confirms that they are of sound legal standing.\***

Organisation cannot be or have any of the following over the past five years: be involved in a legal proceeding that impacts the ability of the applicant to undertake the project that grant funding is being sought for, have an owner or director that is involved in a legal proceeding or litigation (including a governance investigation) that impacts the ability of the applicant to undertake the project that grant funding is being sought for, have a contract with your entity terminated by the other party, which impacts the ability of the applicant to undertake the project that grant funding is being sought for, any other legal particulars which are likely to adversely affect the applicant’s capacity to undertake the project that grant funding is being sought for.

**The organisation confirms that they are applying for funds to be used in a manner consistent with the Queensland Hydro Community Benefits Framework\***

Organisation must be seeking funds to be used for an activity aligned with the Queensland Hydro Community Benefit Fund. As such, funds cannot be sought for the following: fundraising events such as raffles, dinners, or auctions, to cover ongoing administrative or recurrent costs and expenses (e.g., rent or wages), for projects or events that have already occurred (i.e., retrospective activities), for projects or events that are reliant on the funding of another grant program, for which the outcome is unknown, for the costs associated with making an application for another grant program, for any purpose that is not aligned with the values outlined in the Community Benefits Framework.

## Applicant declaration

**By ticking “I agree”, you are doing the following:**

- Acknowledge that you have read all relevant guidelines produced to accompany the Queensland Hydro Community Grants Program.
- Acknowledge that all information contained within the application is true and correct. As well as acknowledge that giving false or misleading information is a serious offence under Section 137.1 of the *Criminal Code Act 1995* (Cth).
- Acknowledge that Queensland Hydro can revoke grant funding if it is later found that any information in the application is found to be deliberately false.
- Accept that Queensland Hydro may require security over any or all the funded items.
- Acknowledge that if any personal details of a third party are included, the third party has been made aware of, and given their permission for those details to appear in this Application and for their personal information to be shared as detailed in the Use of Information.
- Give consent to Queensland Hydro to make public the details of the Applicant and the funding received, should this Application be successful.
- Give consent to Queensland Hydro to make public photos and a project summary, to be used for promotional purpose.
- Give consent to receive correspondence, legal notices, grant agreements and any subsequent letters of variations to the agreement electronically. This is alongside understanding and agreeing that electronic correspondences constitute a valid and legally binding method for interacting under the grant agreement and the *Electronic Transactions Act 1999* (Cth).

**Do you agree to the applicant declaration?\***

# Strategic Fit

## The ‘why’: Local challenges and aspirations this initiative would address in alignment with Community Benefits Framework priorities.

### Choice of strategic priorities

Please select one **or** two of the following strategic priority areas, which you believe most align with your initiative. For each strategic priority area(s) that you select, you will be asked one question. Queensland Hydro’s Community Benefits Framework strategic priority areas are as follows:

#### Tourism and economy

We understand that tourism is an important driver and presents significant opportunities to grow and leverage enduring positive benefits for the local area and broader region surrounding our project locations. We will support initiatives that help people and economies thrive. We will do this through local economic development activities that build capacity, capability and resilience to enable our communities and regions to grow and prosper.

#### Health and wellbeing

We understand that the importance of health and wellness is at the core of every individual and collectively contributes to the vibrancy at the heart of every community. We will support initiatives that deliver optimum health and wellness benefits to the local community. This may include programs or activities targeting community participation, or infrastructure of recreational facilities to enable them.

#### Environment and sustainability

We understand the importance of respecting and nurturing the environment that surrounds us, in both its natural and developed forms. We will support initiatives that enhance, protect and celebrate the local environment. Ensuring a sustainable future for the land, skies and water surrounding our communities will benefit us all.

#### Community connection

We understand that connection is what creates community – across many forms and possibilities. We will support initiatives that contribute to community connectedness. This may include programs or activities that bring people together, connect cultures, backgrounds, ages and stages of life. It may include physical connections, to enhance

towns and local areas so there are pathways to connect or places to gather. We will recognise and preserve the history and culture that underpins the area, celebrate creativity and the arts emerging from our communities, knowing that connection is at the essence.

### Which of the following strategic priorities most apply to your project? \*

No more than two choices may be selected.

- Tourism and economy
- Health and wellbeing
- Environment and sustainability
- Community connection

### Tourism and economy

Describe how your initiative would support tourism or local economy capacity, capability, or resilience.

Must be no more than 200 words.

### Health and wellbeing

Describe how your initiative would enhance community health and wellbeing. Mention any specific needs it would address (e.g. for vulnerable groups).

Must be no more than 200 words.

### Environment and sustainability

Describe how your initiative would enhance, protect, or celebrate the local environment (in either its natural or developed forms) and/or enhance community involvement with it.

Must be no more than 200 words.

### Community connection

Describe how your initiative would contribute to community connectedness - including connecting across diverse backgrounds, preserving local history or celebrating creativity and the arts.

Must be no more than 200 words.

## Community Value

### The ‘what’: Measures of community benefits success

Outline who this initiative is intended to reach. Include approximately how many people would benefit, with a breakdown by groups with specific needs, if relevant. Provide evidence to support your response.

Must be no more than 200 words. Evidence may include numbers and data including survey results and demographic breakdowns, direct feedback including testimonials or case studies, or references to organisational strategy including priorities and benchmarks.

Describe the benefits this initiative would achieve or opportunities it would create.

Must be no more than 200 words.

Describe how long you anticipate these benefits to last. Provide evidence to support your response.

Must be no more than 200 words.

Outline how you think this initiative aligns with the needs and priorities of the local community/project area.

Must be no more than 200 words.

Outline how you will measure the success of the initiative and indicative timeframes to complete this evaluation. In your response, link back to the objectives of the initiative stated above.

Must be no more than 200 words.

## Deliverability

### The ‘how’: Ability to deliver

Provide start and end dates of the initiative.

Must be no more than 25 words.

Provide start and end dates of the initiative.

Must be no more than 100 words.

List the key people involved in delivering this initiative.

Must be no more than 100 words.

### Project Budget

Provide a breakdown of the anticipated costs in delivering your initiative.

### Additional Documents

If you have additional documentation that complement your application, you may upload it here (there is a maximum of 2 uploads available). Please note that this is optional and any documentation is provided for review by Community Benefit Panel members at their discretion. It does not form the mandatory criteria and may or may not be reviewed during the assessment process.

## Key application dates

The Community Grants Program has two grant application intakes per year: one in March and one in August.

### Need support? We're here to help.

Borumba: 1800 433 939  
[community@qldhydro.com.au](mailto:community@qldhydro.com.au)  
[qldhydro.com.au/community](https://qldhydro.com.au/community)

#### Application dates for 2025

##### Round two

- 1 Applications open  
17 March 2025
- 2 Applications close  
18 May 2025
- 3 Evaluation period  
19 May – 21 July 2025
- 4 Notification of outcome  
End July 2025

##### Round three

- 1 Applications open  
27 August 2025
- 2 Applications close  
12 October 2025
- 3 Evaluation period  
13 October – 8 December 2025
- 4 Notification of outcome  
Mid December 2025